

Board Actions List (to be reported to the meeting on 24 July 2024)

Elsewhere on the agenda for this meeting are proposals for changes to TfL’s decision-making structure. If these are agreed, outstanding actions that refer to existing Committees or Panels will be remapped to the appropriate Committee or Panel.

Actions from the meeting held on 12 June 2024

| Minute No. | Item/Description | Action By | Target Date | Status/Note |
|-------------------|--|-------------------------------|--------------------|---|
| 30/06/24 (1) | Commissioner’s Report: Accident Formal Investigation Changes Andy Lord had engaged with Dr Lynn Sloman MBE and Mark Phillips on improving TfL’s formal investigation processes and would share this work with Peter Strachan, ahead of providing further information to Board Members. | Andy Lord/ Claire Mann | October 2024 | Ongoing. |
| 30/06/24 (2) | Commissioner’s Report: Improving Bus Services Update An update on the work to improve bus services would be submitted to the Customer Service and Operational Performance Panel. | Alex Williams/ Claire Mann | July 2024 | Completed. A paper on bus services was considered by the Panel on 11 July 2024. |
| 30/06/24 (3) | Commissioner’s Report: Promotion of Access DLR Trial Alex Williams would provide Board Members with more information on how the six-month trial of Access DLR, an initiative to make journeys more accessible, including the ability to book assistance by phone, was being promoted. | Alex Williams | July 2024 | This information will be provided shortly. |
| 30/06/24 (4) | Commissioner’s Report: Friday Fares Trial Update The Friday Fares Trial had ended and the data on ridership and its economic impact was being analysed. An update would be provided to the Board. | Alex Williams | October 2024 | We are in the process of reviewing the data and an update will be provided at a future meeting. |
| 35/06/24 | Report of the meeting of the Safety, Sustainability and Human Resources Panel held on 16 May 2024: Inclusion Matters Training A link to access the Inclusion Matters training would be sent to all Board Members and would be included in the induction programme for new Members with everyone encouraged to complete it. | Secretariat | July 2024 | Completed. Links to the e-courses have been shared with Members. |

Actions arising from previous meetings.

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|--------------|--|----------------------------------|------------------|--|
| 16/03/24 (2) | <p>Commissioner's Report: Bus Journey Improvements Information</p> <p>TfL monitored the impacts from improvements made to routes and services from bus priority measures, bus lanes and roadworks on bus journey times. More granular detail would be provided to the Customer Service and Operational Performance Panel and consideration would be given to how to better promote the information more widely to the public of the value and the benefits to customers.</p> | Claire Mann/ Alex Williams | October 2024 | We are currently collating this information for bus lanes installed in March 2024 and will present the data to the Panel when complete. |
| 16/03/24 (3) | <p>Commissioner's Report: Analysis of Workplace Violence Experiences</p> <p>Analysis of the data that TfL held into whether women and Black, Asian or minority ethnic colleagues were more likely to experience workplace violence would be carried out and provided to Board Members.</p> | Siwan Hayward/ Claire Mann | November 2024 | The information will be included in the annual update on work-related violence and aggression item, scheduled for the November 2024 meeting of the Safety, Sustainability and Human Resources Panel. |
| 16/03/24 (4) | <p>Commissioner's Report: Improving Electric Vehicle Charging Infrastructure Accessibility</p> <p>TfL would hold a workshop with the boroughs to look at good quality design and to ensure the standards were adhered to at sites across London, so that charging points were not located in remote, dark and unsafe places. The Chair asked that the expertise of Board Member Dr Nina Skorupska CBE and of the relevant communities and advisors be sought to ensure the safety of women and disabled users and to raise the accessibility standards that were a basic minimum to levels of excellence.</p> | Alex Williams | July 2024 | A note has been shared with Board Members Dr Nina Skorupska CBE and Marie Pye on our proposed approach. |

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| 05/02/24 (1) | Commissioner's Report: Bus Stations and Stands Review TfL was undertaking a review that initially focussed on safety at bus stations that had the busiest interactions. Once the initial review was completed, the option to broaden the review to look at busy bus stands would be considered. The review would also look at the public realm around bus stations and stands and any design issues at specific sites. A more detailed update would be brought to the Safety, Sustainability and Human Resources Panel. | Claire Mann | September 2024 | The Panel received an update on safety incidents at its meeting on 21 February 2024. An update will be provided to the meeting of the Panel in September 2024. |
| 05/02/24 (3) | Commissioner's Report: Taxi and Private Hire Vehicle Best Practice Guidance TfL's initial review of the Department for Transport (DfT) best practice guidance for taxi and private hire vehicle licensing authorities showed that it was aligned with many of the DfT recommendations but there were some which differed to TfL's approach and further consideration was being given to those. TfL was not responsible for the booking platforms which were outside of its regulatory remit but a wider discussion would be brought to the Safety, Sustainability and Human Resources Panel. | Claire Mann | September 2024 | An update will be provided to the meeting of the Panel in September 2024. |
| 05/02/24 (4) | Commissioner's Report: Thamesmead Site Visit Board Members would be invited to attend a Thamesmead site visit and talk through the option plans. | Alex Williams / Secretariat | July 2024 | A site visit will be arranged and all Board Members will be invited. |
| 05/02/24 (5) | Commissioner's Report: Ultra Low Emission Zone (ULEZ) Report A ULEZ six-months on report showing the impact on air quality improvement and emissions data would be published in May 2024 and would be circulated to Board Members once available. | Alex Williams | Summer 2024 | The London-wide ULEZ six-month report is due to be published shortly and will be provided to Members when available. |

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| 66/10/23 (3) | <p>Commissioner's Report: Impact on Safer Streets and Sustainable Journeys' Targets</p> <p>Members requested an update on the impact on the Mayor's Transport Strategy targets for safer streets and sustainable journeys, following recent Government announcements opposing 20 mile per hour speed limits and Low Traffic Neighbourhoods.</p> | Claire Mann / Lilli Matson | July 2024 | Completed. An update is provided in the Delivery of the Mayor's Transport Strategy paper elsewhere on the agenda for this meeting. |
| 52/07/23 (3) | <p>Safety, Health and Environment Annual Report 2022/23: Capturing Waste Heat</p> <p>Members discussed the complex work on capturing waste heat from TfL's services, including London Underground ventilation shafts, to provide a constant and reliable source of energy that could be used for nearby buildings. Market and stakeholder engagement were planned, with a proposition to be launched to the market later in the year. TfL would also have further discussions with the Government on how this work could be scaled up. A paper would be submitted to a future meeting of the Finance Committee.</p> | Lilli Matson | Late 2024/ Early 2025 | Our work continues to progress at a site in Southwark, with regular engagement underway between TfL and a potential delivery partner to establish the technical and commercial viability of any partnership. TfL continues to engage with the Government on the Heat Zoning regulations that are likely to come into force in 2025, along with the Advanced Heat Zoning Programme, both of which aim to accelerate the rollout of heat networks across the UK. Once the Government's Heat Zoning Strategy is published later in 2024, TfL will update the Committee. |

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| 52/07/23 (4) | Safety, Health and Environment Annual Report 2022/23: Benchmarking Environmental Targets It was recommended that TfL benchmark its environmental targets for construction and engineering decarbonisation, biodiversity and recycling against the wider industry and consider how it could narrow or close that gap. | Lilli Matson | September 2024 | An update will be provided at the meeting of the Safety, Sustainability and Human Resources Panel in September 2024. |
| 53/07/23 | Finance Report, Quarter 1, 2023/24: Superloop Monitoring The Superloop investment would increase connectivity for outer London and had a monitoring framework that would enable the service to be developed and refined. The Customer Service and Operational Performance Panel would look at this in more detail. | Alex Williams / Claire Mann | July 2024 | Completed. The Panel considered an update on Bus Ridership and Superloop Demand Monitoring at its meeting on 10 July 2024. |
| 36/06/23 (5) | Commissioner's Report: Public Transport Credits Scheme Evidence from the earlier scrappage schemes showed that around one-third of recipients did not purchase a new vehicle. Members would be updated on the uptake of the improved public transport credits scheme in due course. | Alex Williams | Ongoing | From 30 January 2023 to 7 July 2024, there were 849 scrappage applications received for scrappage options which include travel passes. A full review will be available as part of the scrappage scheme evaluation report which will be published following the scheme closure. |
| 36/06/23 (8) | Commissioner's Report: Future E-bikes Contracting TfL was meeting with London Councils to discuss the future contracting of e-bikes and consistent ways of managing the service across the city, which would be reported back to the Customer Service and Operational Performance Panel in due course. | Alex Williams | 2024 | An update will be provided to the Panel when there is further clarity around ongoing discussions with stakeholders. |
| 39/06/23 (4) | Annual Update on 2022/23 Delivery of the Mayor's Transport Strategy: Targets Dashboard Members requested that future reports include a dashboard, to easily identify where targets were on the right trajectory and where more work or different interventions were required. | Alex Williams | July 2024 | Completed. This is included in the paper elsewhere on the agenda for this meeting. |

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| 05/02/23 (8) | <p data-bbox="383 180 1205 244">Commissioner's Report: Cockfosters Station Housing Scheme</p> <p data-bbox="383 252 1285 467">TfL was waiting for a decision from the Secretary of State but it would be raised again with Tom Copley, Deputy Mayor for Housing at the Greater London Authority, to work to try to break the impasse. John Hall added that his understanding of the position was that the Government was waiting for another application from TfL.</p> | Alex Williams | Ongoing | Following discussions with Government officials, an updated section 163 application was submitted to the Secretary of State for Transport on 7 November 2023 and further contact by TfL was made in March 2024. The project, which would deliver 251 new homes, cannot progress until the application has been determined. |